

**RC SELPA Coordinating Council  
October 13, 2023**

- 1. **Called to order:** Jennie LaBriola-Kosters called the meeting to order at 10:13 a.m.
- 2. **Welcome and Introductions**

**Members Present:**

- Alvord USD: Michelle Sebastian
- Banning USD: Krystal Steel
- Beaumont USD: Gaby Toledo
- Desert Sands USD: Jason Mills
- Hemet USD: Larena Hitt
- Jurupa USD: Sylvia Bottom
- Lake Elsinore USD: Donna Wolter
- Leadership Military Academy: Tiffany Farley
- Menifee USD: Julie Hong
- Murrieta USD: Zhanna Preston
- Nuvview SD: Jennifer Green
- Palm Springs USD: Jodi Curtis
- Perris Elem: Leticia Scott
- Riverside COE: Barbara Sorter
- Romoland SD: Candace Boulais
- San Jacinto USD: Jennie LaBriola-Kosters
- SCALE Academy: Lisa Delaney-Hines
- Val Verde USD: Jeff Janis

- 3. **Approve Agenda**

Move to approve agenda.  
Moved by Julie Hong, second by Jeff Janis  
Final Resolution: Motion Carries  
Yes: Michelle Sebastian, Gaby Toledo, Jason Mills, Larena Hitt, Sylvia Bottom, Donna Wolter, Tiffany Farley, Julie Hong, Zhanna Preston, Jodi Curtis, Leticia Scott, Barbara Sorter, Jennie LaBriola-Kosters, Lisa Delaney-Hines and Jeff Janis

- 4. **Approve Meeting Minutes from September 15, 2023**

Move to approve meeting minutes from September 15, 2023.  
Motion by Gaby Toledo, second by Donna Wolter  
Final Resolution: Motion Carries  
Yes: Michelle Sebastian, Gaby Toledo, Jason Mills, Larena Hitt, Sylvia Bottom, Donna Wolter, Tiffany Farley, Julie Hong, Zhanna Preston, Jodi Curtis, Leticia Scott, Barbara Sorter, Jennie LaBriola-Kosters, Lisa Delaney-Hines and Jeff Janis

- 5. **Public Comment**  
No public comments.

## 6. SELPA Reports

- 6.1. **Community Advisory Committee (CAC) Report**  
Information item. No questions or concerns.
- 6.2. **Professional Learning & Development Report**  
Information item. No questions or concerns.
- 6.3. **Educationally Related Mental Health Services (ERMHS) Report**  
Information item. No questions or concerns.
- 6.4. **Alternative Dispute Resolution (ADR) Report**  
Information item. No questions or concerns.
- 6.5. **Legislative Activities Bill Report**  
Information item. No questions or concerns.

## 7. SELPA Business

### 7.1. SELPA Personnel Updates

- SIL Grant Coordinator position posted. Closes October 19th.
- Secretary II -Trying to find time to interview for the Secretary II position.
- ERMHS Case Manager-will be recruiting soon.

### 7.2. State and Federal Special Education Fiscal Updates

The priorities for the January budget were discussed.

### 7.3. Compliance and Improvement Monitoring

#### a. Small Schools Monitoring

Received an email from the small schools FMTA on student file reviews. Three processes were completed and are now looking over the whole cycle system. CDE has paused to look deeper into the process and would like CIM to align with targeted and intensive monitoring.

#### b. IEP Implementation Monitoring

Standing agenda item. Should have a system in place for IEP implementation monitoring.

#### c. Compliance and Improvement Monitoring (CIM)

Some LEAs should have received an email with a pin number. The process of looking for trends has begun. One trend is around Prior Written Notice. Next week will highlight and provide policy and procedures. Other trends are around English Language Learners, LPAC noted in IEP participation and not having a general ed teacher participating in the IEP.

### 7.4. Riverside County SELPA & Spectrum Center NPS Program

Spectrum continues to have space in 3 diploma bound classrooms. Functional skills (CBI classroom) classroom is full. RC SELPA Executive Director has requested a meeting with Spectrum to advocate for the needs of students. Would like to collapse 3 classes into 2. Another functional skills classroom at that school site is needed. RC SELPA would like to maximize usage of the site. Overall staff development is needed; however, BERS need to be completed and

sent to the appropriate persons. Would like Chad to talk to them about classroom coaching.

**7.5. Riverside County SELPA Local Plan**

During State SELPA-spent time with CDE around the overall local plan. On cycle this year for a full revision of the Local Plan. CDE has not changed the template to amend. The local plan is a document that provides oversight on what we as SELPA provide. The annual components of the Local Plan are the Annual Service Plan and Annual Budget Plan. Other components are every 3 years. Need to allow time to have a public hearing and approvals from the Governance Council and CAC. This will remain a standing agenda item.

**8. Riverside COE Report**

**8.1. SEACO Update**

Last month a link was shared with resources. RCOE- OT/AT network will be starting. Fiesta Educativa-first session of three will be held on the 24th. Registration is open. Jonathan Reed is presenting.

**8.2. ACSE Update**

ACSE meets next week on October 18-19. On the 18th will be swearing in student commissioners. The end of the year report will be dropped into the google folder. ACSE will be making a recommendation of a SpEd Director for the state.

**9. Adjournment at 11:20 a.m.**

**Next Meeting: Thursday, November 9, 2023**

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