

**SELPA Governance Council Special Meeting**  
**March 30, 2023**  
**Minutes**  
**Riverside County SELPA Conference Room and Zoom**

1. **Call to Order:** Grant Bennet called the meeting to order at 12:01 p.m.
2. **Welcome and Introductions**

**Members Present:**

Desert Sands USD: Kelly-May Vollmar  
Jurupa USD: Trent Hansen  
Lake Elsinore USD: Ryan Lewis  
Leadership Military Academy: Santos Campos  
Menifee Union SD: Jennifer Root  
Nuvview SD: John Huber  
Palo Verde USD: Tracie Kern  
Perris Union High SD: Grant Bennett  
Riverside COE: Randy Chapluk  
Romoland Elem. SD: Trevor Painton  
Santa Rosa Academy: Robert Hennings  
SCALE Academy: Lisa Delaney-Hines  
Springs Charter: Kathleen Hermsmeyer

3. **Approve Agenda**

Move to approve the agenda.  
Motion by Santos Campos, second by Jennifer Root  
Final Resolution: Motion Carries  
Yes: Kelly-May Vollmar, Trent Hansen, Ryan Lewis, Santos Campos, Jennifer Root,  
John Huber, Tracie Kern, Grant Bennett, Robert Hennings and Kathleen Hermsmeyer

4. **Approve Meeting Minutes from February 3, 2023**

Move to approve minutes.  
Motion by Trent Hansen, second by Robert Hennings  
Final Resolution: Motion Carries  
Yes: Kelly May-Vollmar, Trent Hansen, Ryan Lewis, Santos Campos, Jennifer Root,  
Tracie Kern, Grant Bennett, Robert Hennings and Kathleen Hermsmeyer  
Abstain: John Huber

5. **Public Comment**  
No public comment.

6. **SELPA Business**

- 6.1. **SELPA Personnel Updates**

- a. **RC SELPA Accountant Position - Vacancy**

Received a resignation from Accountant-Jorge Godinez. Going to post an accountant position.

**b. System Improvement Lead Project Positions**

On March 2nd the RC SELPA was granted an extension of the SIL project in partnership with El Dorado SELPA and the COE. Hiring additional positions; adding one additional Improvement Facilitator, a full time IF Coordinator (different salary schedule than VVUSD Coordinator), Secretary III to support the project overall. These positions would be a 5-year grant funded position.

**6.2. Approve reclassification of RC SELPA Accountant to Manager - Federal and State Programs (VVUSD Salary Schedule 214 - Row 8)**

Move to approve reclassification of Accountant position.  
Motion by Kathleen Hermsmeyer, second by Ryan Lewis  
Final Resolution: Motion Carries  
Yes: Kelly May-Vollmar, Trent Hansen, Ryan Lewis, Santos Campos, Jennifer Root, John Huber, Tracie Kern, Grant Bennett, Robert Hennings, Lisa Delaney-Hines and Kathleen Hermsmeyer

**6.3. Approve RC SELPA 2022-23 Second Interim Budget Report**

*That the Governance Council approve the 2022-23 Second Interim Budget Report with the following expenditures:*

|                                      |                      |
|--------------------------------------|----------------------|
| a. Pass-through to Districts/County  | <u>\$304,192,341</u> |
| b. District Nonpublic Schools        | <u>\$2,500,000</u>   |
| c. Out of Home Care                  | <u>\$8,135,939</u>   |
| d. SELPA Administration-Reg Services | <u>\$3,542,646</u>   |
| e. SELPA Lead Grant                  | <u>\$4,500,000</u>   |

Move to approve the 2022-23 Second Interim Budget Report.  
Motion by Santos Campos, second by Kathleen Hermsmeyer  
Final Resolution: Motion Carries  
Yes: Kelly May-Vollmar, Trent Hansen, Ryan Lewis, Santos Campos, Jennifer Root, John Huber, Tracie Kern, Grant Bennett, Robert Hennings, Lisa Delaney-Hines and Kathleen Hermsmeyer

**6.4. Compliance and Improvement Monitoring**

**a. Annual Determination Notification Letters**

A week ago, districts should have received annual determination letters. Seven districts are in intensive monitoring, one in Significant Disproportionality and one is new to intensive monitoring. The other five districts were part of intensive monitoring last year. New opportunities will allow districts to write a comprehensive plan and adjust as they see fit. The monitoring cycle is a 3-year cycle. All LEAs have a SELPA coordinator attached to them.

RCOE-compliance monitoring can be done hand in hand with Differentiated Assistance. RC SELPA works with the Riverside COE monthly.

**b. IEP Implementation Monitoring**

IEP monitoring-CDEs newest version of monitoring IEP services. Currently in the collection window. A list will be received identifying students of what percentage of services were implemented. The list will represent about 10% of your students. Larger LEAs will have a list of about 350 students.

**6.5. Approve amendments to the Riverside County SELPA Allocation Plan**

Move to approve the RC SELPA Allocation Plan with a date revision of AB 602 funding-effective July 1, 2022.

Motion by Kathleen Hermsmeyer, second by Robert Hennings

Final Resolution: Motion Carries

Yes: Kelly May-Vollmar, Trent Hansen, Ryan Lewis, Santos Campos, Jennifer Root, John Huber, Tracie Kern, Grant Bennett, Robert Hennings, Lisa Delaney-Hines and Kathleen Hermsmeyer

**6.6. Riverside County SELPA and Spectrum Non Public School**

**a. Master Contract**

**b. Facilities - Location and Cost**

**c. Transportation**

Will take action on the master contract with Spectrum at the next Special Governance Council meeting. RC SELPA was asked to explore an opportunity to open a NPS program. Spectrum proposed a cost to buy 48 seats for the RC SELPA program. The total cost is \$1,400,000- to include 4 SAI classrooms with a daily rate of about \$196. Hemet USD has identified a facility that has 4 classrooms, an administrative area, and a blacktop. Hemet USD will paint and add new carpet. Still working with Hemet USD to identify a facility cost. RC SELPA would then make an MOU with Hemet USD. Will split costs among LEAs that want to use the NPS; similar system as RCOE uses for services. Spectrum would be open to duplicating at other locations if they find facilities in RC SELPA. Anticipate an August 1 opening. Hemet USD will offer transportation for individual needs. Hemet USD would carry individual MOUs with the LEA for an additional cost. If the student needs a 1:1 it would be a \$190 day fee. Interest list will be sent out once the master contract is ready.

**6.7. Process for Approval of Vendor and Service Provider Contracts**

Will be brought forward at the May GC meeting. A large software contract was flagged as a VVUSD board agenda item. This brought up the opportunity to talk with the Val Verde business department on the process of contracts, including NPS and RTCs. Beginning next school year there will be a consent item of contracts to allow checks and balances. Some contracts may have to be ratified due to not having monthly meetings.

**7. Governance Chair Comments**

Chair thanks all for being online today to make quorum and to move forward.

**8. Adjournment**

The meeting was adjourned at 12:48 p.m.

**Next Governance Council Meeting: Friday, April 21, 2023 (Special Meeting)**

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Any writings or documents that are public records and are provided to the SELPA Coordinating Council meeting regarding an item on this agenda will be made available for public inspection in the Riverside County SELPA office located at 2935 Indian Avenue, Perris, CA during normal business hours. In addition, such writings and documents may be posted on the SELPA's website at [www.rcselpa.org](http://www.rcselpa.org).