

# Riverside County Special Education Local Plan Area *Coordinating Council Minutes*

Friday, June 15, 2018

## **OPENING PROCEDURES**

Called to Order, Welcome and Introductions by Donna Wolter, Vice Chair.

*The Coordinating Council meeting was called to order at 9:07a.m. on Friday, June 15, 2018.*

### **Coordinating Council Norms**

- Respect group's time agreement
- Engage with presenter and in group discussion, recognizing the occasional need to multi-task
- Respect confidentiality – Open dialogue that promotes participation
- Respect each other's ideas
- Maintain a safe, welcoming environment that is supportive of all members that promotes levity

#### **a. Members**

Paulina Nwuba, Zone 4 Representative	Alvord USD
Barbara Wolford*Sarah McNally	Banning USD
Lisa Kistler	Beaumont USD
Tara Alford	Desert Sands USD
Jennifer Martin	Hemet USD
Michelle Markham	Jurupa USD
Donna Wolter, Vice Chair & Zone 1 Representative	Lake Elsinore USD
Jodi Curtis	Menifee Union SD
Zhanna Preston	Murrieta Valley USD
Jennie Labriola	Nuvview Union SD
Del Drummond, Zone 6 Representative	Palo Verde USD
Ann Vessey, Past Chair & Standing member	RCOE & RCEA
Ricky Alyassi, Zone 3 Representative	Romoland SD
Michelle Johnson	Santa Rosa Academy
Kathy Cox, Charter Representative	Springs Charter Schools
Jeff Janis*Sarah Nesvold	Val Verde USD

#### **b. Members absent**

Alex Gonzalez, Chair & Zone 5 Representative	Coachella Valley USD
Sue Scott	Desert Center USD
Victoria Parkinson	Palm Springs USD
Christine Haney	Perris SD
Cindy Barris, Fiscal Liaison (Interim)	Perris Union High SD
Spencer Holtom	San Jacinto USD

#### **c. SELPA Staff**

Leah Davis, Executive Director	Jeanne Bargman, Assistant Director
Christa Smith, Coordinator	Kellie Kaukani, PD&L Coordinator

Amil Alzubaidi, ERMHS Coordinator  
Yazan Khoury, ERMHS Case Manager  
Corey Stacy, IT Technician

Jeremy Stevens, ERMHS Case Mgr.  
Bridget Akers, Accountant

**PUBLIC COMMENTS / HEARING**

Pursuant to Government Code Section 54954.3 and Education Code Section 35145.5, any person wishing to speak to any item on the agenda, or any other relevant matter, will be heard at this time. Each person will have a maximum of three (3) minutes.

***ACTION ITEMS***

**1. Approve Minutes from May 18, 2018 Coordinating Council Meeting (Attachment 1)**

Moved by: <u>Kathy Cox</u>	Seconded by: <u>Michelle Johnson</u>	<u>Vote Status</u>
Paulina Nwuba	Alvord USD	Yes
Barbara Wolford*Sarah McNally	Banning USD	Yes
Lisa Kistler	Beaumont USD	Yes
Tara Alford	Desert Sands USD	Yes
Jennifer Martin	Hemet USD	Yes
Michelle Markham	Jurupa USD	Yes
Donna Wolter	Lake Elsinore USD	Yes
Jodi Curtis	Menifee Union SD	Yes
Zhanna Preston	Murrieta Valley USD	Yes
Jennie Labriola	Nuvview Union SD	Yes
Del Drummond	Palo Verde USD	Yes
Ann Vessey	Riverside County Education Academy	Yes
Ann Vessey	Riverside County Office of Education	Yes
Ricky Alyassi	Romoland SD	Yes
Michelle Johnson	Santa Rosa Academy	Yes
Kathy Cox	Springs Charter Schools	Yes
Jeff Janis*Sarah Nesvold	Val Verde USD	Yes

Motion carried 16 / 0 / 0

**2. Approve Program Guidelines for Speech Language Pathologists (Attachment 2)**

Moved by: <u>Michelle Johnson</u>	Seconded by: <u>Kathy Cox</u>	<u>Vote Status</u>
Paulina Nwuba	Alvord USD	Yes
Barbara Wolford*Sarah McNally	Banning USD	Yes
Lisa Kistler	Beaumont USD	Yes
Tara Alford	Desert Sands USD	Yes
Jennifer Martin	Hemet USD	Yes
Michelle Markham	Jurupa USD	Yes
Donna Wolter	Lake Elsinore USD	Yes
Jodi Curtis	Menifee Union SD	Yes
Zhanna Preston	Murrieta Valley USD	Yes
Jennie Labriola	Nuvview Union SD	Yes
Del Drummond	Palo Verde USD	Yes
Ann Vessey	Riverside County Education Academy	Yes
Ann Vessey	Riverside County Office of Education	Yes
Ricky Alyassi	Romoland SD	Yes
Michelle Johnson	Santa Rosa Academy	Yes
Kathy Cox	Springs Charter Schools	Yes
Jeff Janis*Sarah Nesvold	Val Verde USD	Yes

Motion carried 16 / 0 / 0

**3. Approve Pupil Records: Policy and Procedures (Attachment 3)**

Moved by: <u>Paulina Nwuba</u>	Seconded by: <u>Del Drummond</u>	<u>Vote Status</u>
Paulina Nwuba	Alvord USD	Yes
Barbara Wolford*Sarah McNally	Banning USD	Yes

Lisa Kistler	Beaumont USD	Yes
Tara Alford	Desert Sands USD	Yes
Jennifer Martin	Hemet USD	Yes
Michelle Markham	Jurupa USD	Yes
Donna Wolter	Lake Elsinore USD	Yes
Jodi Curtis	Menifee Union SD	Yes
Zhanna Preston	Murrieta Valley USD	Yes
Jennie Labriola	Nuvview Union SD	Yes
Del Drummond	Palo Verde USD	Yes
Ann Vessey	Riverside County Education Academy	Yes
Ann Vessey	Riverside County Office of Education	Yes
Ricky Alyassi	Romoland SD	Yes
Michelle Johnson	Santa Rosa Academy	Yes
Kathy Cox	Springs Charter Schools	Yes
Jeff Janis*Sarah Nesvold	Val Verde USD	Yes

Motion carried 16 / 0 / 0

**4. Approve Best Practices for Special Education Evaluation (Attachment 4)**

Moved by: Ann Vessey Seconded by: Zhanna Preston Vote Status

Paulina Nwuba	Alvord USD	Yes
Barbara Wolford*Sarah McNally	Banning USD	Yes
Lisa Kistler	Beaumont USD	Yes
Tara Alford	Desert Sands USD	Yes
Jennifer Martin	Hemet USD	Yes
Michelle Markham	Jurupa USD	Yes
Donna Wolter	Lake Elsinore USD	Yes
Jodi Curtis	Menifee Union SD	Yes
Zhanna Preston	Murrieta Valley USD	Yes
Jennie Labriola	Nuvview Union SD	Yes
Del Drummond	Palo Verde USD	Yes
Ann Vessey	Riverside County Education Academy	Yes
Ann Vessey	Riverside County Office of Education	Yes
Ricky Alyassi	Romoland SD	Yes
Michelle Johnson	Santa Rosa Academy	Yes
Kathy Cox	Springs Charter Schools	Yes
Jeff Janis*Sarah Nesvold	Val Verde USD	Yes

Motion carried 16 / 0 / 0

**DISCUSSION ITEMS**

**5. Updates from Community Advisory Committee – Phil Stein, CAC President**

**a. Membership Roster and Recruitment (Attachment 5a)**

This is the last Coordinating Council meeting with Phil as CAC President. Directors were encouraged to look at your membership roster and ensure that your district has appropriate CAC representation. Jennafer is the new CAC President; she is very assertive regarding recruitment and is willing to help in any way.

**b. CAC Workshop**

Yesterday we had the opportunity to host the CAC Spring workshop, “Successful Development and Maintenance of IEPs”. The day started with an Executive Board member sharing real life experiences. She walked the participants through how to put together an IEP notebook, and talked about having an organizational system. Christa followed up with “How to Effectively Participate in an IEP meeting”. We had several presenters including, The Department of Rehabilitation, IRC and IEHP. We found out a lot that IEHP has to offer. They are willing to come out and present to your team, including parent groups. Jennafer has scheduled IRC presenter to present at first CAC meeting of 2018-19 school year.

An advocate attendee was present. SELPA is taking a very firm approach with him. Parents have come forward that they have concerns about him. He is making his way out to the Desert.

## **6. Nonpublic School Updates – Leah Davis**

### **a. NPS Review Update-**

We have not received much feedback with our frequent flyers. How many of you are sending out an APE teacher to Childhelp? They are not certified to teach APE. Childhelp said their LEAs are sending out their own APE teacher. CDE said Childhelp cannot use an instructional aide for an APE instructor. SELPA sent out a gun protocol reminder. There have been two incidences at Childhelp and protocol was not followed. Gun protocol went out to NPS countywide, asking them to follow the same process as an LEA.

## **7. Medi-Cal Collaborative Update – Jeanne Bargman**

SELPAs current balance is \$654,000. Part of the clerical salary is paid from Medi-Cal dollars; \$26,000 annually. SELPA is still using Paradigm as our billing agency, they receive 12% for their fees. The next Medi-Cal meeting will be in October. Medi-Cal funds cannot be requested for things that you are required to do.

## **8. Accountability Data and Activities – Leah Davis**

### **a. Disproportionality and Significant Disproportionality**

Yesterday was the deadline for all corrective actions. SELPA has not heard from Melody at CDE. There was some confusion during this process. She took our recommendations and closed the loop in regards to CDE contacts. If you have not submitted your disproportionality, you can submit it today. Lisa (Beaumont) submitted her dispro. and received a list of all new items that CDE wanted. As soon as we know about the review we will let our LEAs know. Most of our LEAs are found in disproportionality. One district continues to be in dispro.

Next year for PIR we are skipping a year to close the gap and going into 2017-18 data. Next school year we will be aligned. Some of our LEAs are receiving data as feedback and other LEAs are receiving just a letter. Leah will follow up on this. We are now functioning in 2017-18 year.

### **b. Performance Indicator Review (PIR)**

Discussed PIR last month. The assurance form, which was signed and submitted to CDE, stated PIR plans would be implemented by June 30<sup>th</sup>. There is nothing more that needs to be submitted to Vince. All LEAs have submitted their plans. We will revisit this in the fall.

## **INFORMATION ITEMS**

## **9. CASEMIS and CALPADS Updates – Corey Stacy**

Corey is off today, Jeanne gives update. DINC reports went out weekly and have been posted on secure site of website. Corey has made individual phone calls, making sure that LEAs have their answers.

### **a. June CASEMIS Reporting**

Pulled report on June 15, 2018 and had 495 errors, 688 warnings and 6 duplicates.

**ADJOURNMENT**

*It was moved by Ricky Alyassi and seconded by Kathy Cox that the Coordinating Council Meeting be adjourned at 10:00 a.m.*

Paulina Nwuba	Alvord USD	Yes
Barbara Wolford*Sarah McNally	Banning USD	Yes
Lisa Kistler	Beaumont USD	Yes
Tara Alford	Desert Sands USD	Yes
Jennifer Martin	Hemet USD	Yes
Michelle Markham	Jurupa USD	Yes
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Jeff Janis*Sarah Nesvold	Val Verde USD	Yes

Motion carried 16 / 0 / 0

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